



KILDARE
COLLEGE

SEQTA ENGAGE HANDBOOK



STRENGTH AND GENTLENESS



A KILDARE EDUCATION MINISTRIES CATHOLIC COLLEGE IN THE BRIGIDINE TRADITION.



Disclaimer:

All information correct at time of printing.

Information may change from time to time at the discretion of the College.

Version 1

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INFORMATION PARENTS CAN ACCESS

SEQTA Engage allows families to see the following information about students:

- Course Material
- Upcoming Assessments
- Grades and feedback for Assessments
- Homework
- Notices
- Timetable
- School documents

REGISTRATION AND LOGGING IN

Account Registration

New families will be issued accounts at the start of a school year. Accounts are issued via email to any listed caregiver who has a valid email address registered with the college.

Accounts need to be activated within seven days of receiving the registration email. To activate, families click on a link from their registration email and will be directed to a log in page to set a username and password.

If you have received a registration email but missed the activation window, or need to update your details, please contact the college by phone 08 8369 9999 or email info@kildare.catholic.edu.au

You can access SEQTA in two ways:

1. Via an App (SEQTA ENGAGE) available via the Apple Store or Google Play store.
These instructions will demonstrate both methods for logging in
2. Using a web browser on any internet-enabled device.

SEQTA Engage - Downloading and using the App

New families will be issued accounts at the start of a school year. Accounts are issued via email to any listed caregiver who has a valid email address registered with the college.

1. Visit the Apple Store or Google Play Store



2. In the Search bar enter SEQTA ENGAGE, you will see the following App appear:



SEQTA Engage

The SEQTA Engage app brings all the functionality of SEQTA to your mobile device -- plus a few extras. PUSH NOTIFICATIONS Never...

[View more >](#)

3. Download the App
4. Select Manual Set Up
5. Enter the Engage address: parent.kildare.catholic.edu.au as pictured
6. We advise all families to use the email address that has been given to the college as a username. Families set their own password the first time they log in or use the one provided if receiving a password recovery email.

Manual setup

Please enter your school's SEQTA Engage URL. It will often begin with "parent." or "engage."

Web address

parent.kildare.catholic.edu.au

CONTINUE

Adding an additional student on the app

If you already have the SEQTA ENGAGE App downloaded for another student at another school, click on the *main menu*. Your name will appear with a + sign next to it. Click the + sign then add the school. This will then allow you to add your Kildare account.

In order to switch between the two accounts on your app simply click on the  icon at the top of the page.

SEQTA ENGAGE - USING A WEB BROWSER

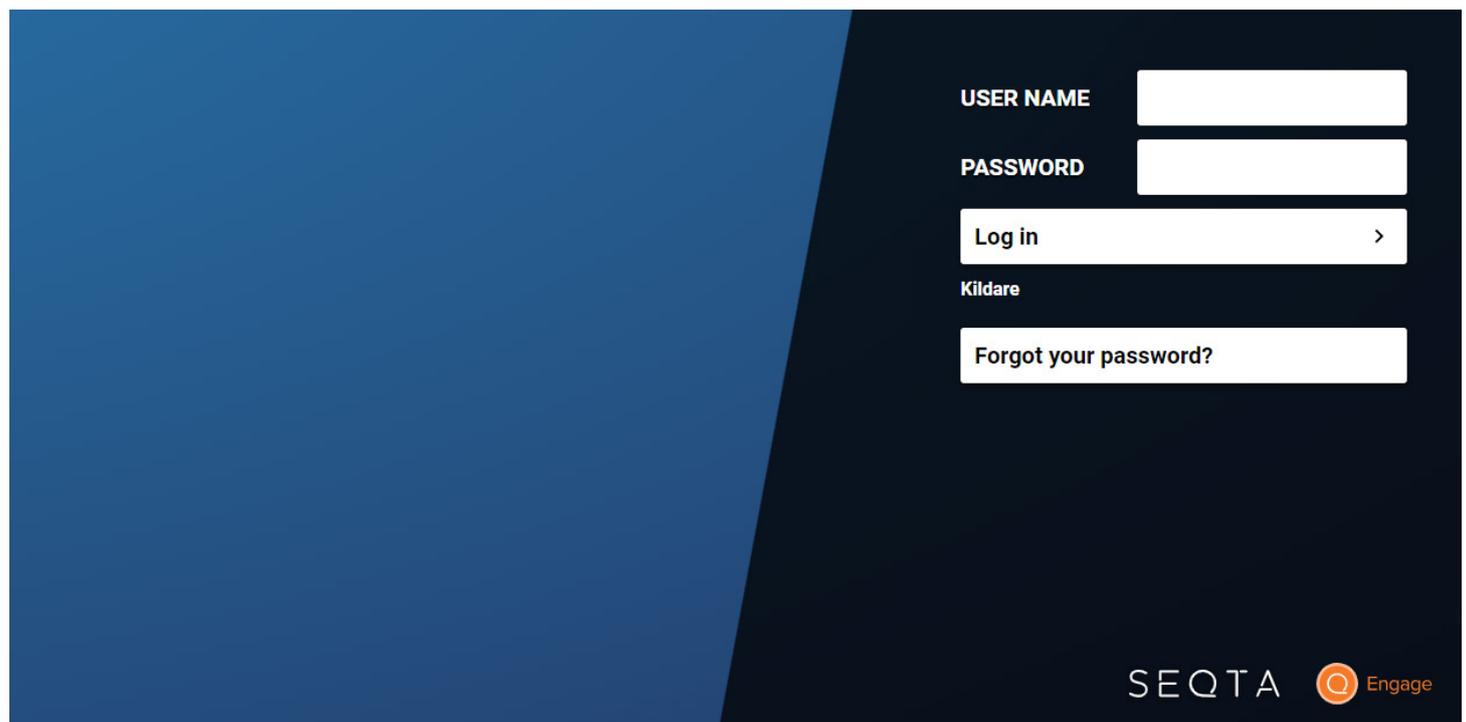
You should have received an email from the college with a link to set up a username and password. Select "Set up your account now."

All families are advised to use the email address that has been given to the college as a username.

Using a web browser on any Internet-enabled device, go to the address:

<https://parent.kildare.catholic.edu.au>

Log in using your username and password.



USER NAME

PASSWORD

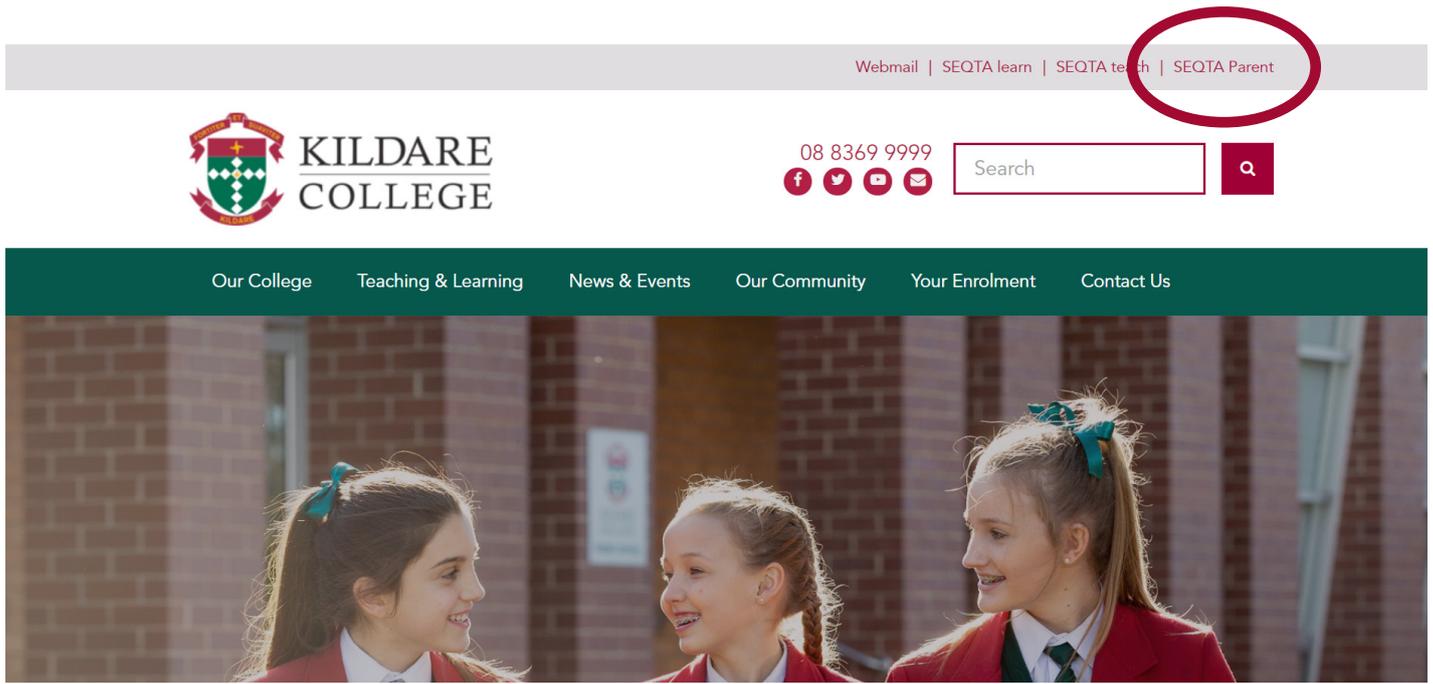
Log in >

Kildare

[Forgot your password?](#)

SEQTA  Engage

A link can also be found by following the [SEQTA Parent](#) link on the Kildare College website home page:



FORGOTTEN PASSWORD

A password can be reset by clicking the *Forgot your password?* link on the SEQTA Engage login page. An email will be sent with a link to create a new password.

WELCOME PAGE

The SEQTA Engage Welcome page will have important information, such as upcoming events, reminders and links to school related information.



USING SEQTA

Assessments

Families can view results and feedback for any timetable period and subject through the *Assessments* page. The feedback is written for each student so they can reflect on their learning, improve skills and continually grow as a learner.

Teachers also make students' marks and feedback visible through SEQTA Engage. Parents will be notified through email when results have been released. Student work submitted electronically can also be viewed by families in *SEQTA Engage*.

Upcoming Assessments

Upcoming assessments are displayed for students and families when a teacher has made the assessment 'visible'. The due date is shown below the assessment name. Click on the assessment name to view more details including the task sheet and any attached resources.

Subject Assessments view

Subject specific assessment information can be displayed when the subject is selected from the left hand side. This Design example displays one assessment that is yet to be marked and several marked assessments. Click on the individual assessments for more detail.

Design

Type to search

RESULTS PENDING

3 Disciplines of Design Poster
23 JUL 2019

RESULTS AND FEEDBACK RELEASED

Interior Design
22 NOV 2019
A+

FEEDBACK

CD/DVD Cover Design
27 SEP 2019
A+

FEEDBACK

The Elements and Principles of Design Folio
23 AUG 2019
A+

FEEDBACK

Select an assessment.
Tap or click on an assessment in the list to get started.

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Type to search

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A+

OVERVIEW DETAILS SUBMISSIONS

Teacher marking and feedback

Explain how people working in design and technologies occupations consider factors that impact on design decisions and the technologies used to produce products, services and environments A+

Teacher feedback

Overall Grade: A+

Outstanding work - throughout this Interior Design Assignment you have demonstrated your adept ability to follow the Design Process to produce a highly detailed and thoughtful Design Brief, Mood Board, Research Poster, Floor Plan and Final Evaluation. You demonstrate your exceptional work ethic and keen eye for detail - very well done!

Establish detailed criteria for success, including sustainability considerations and use these to evaluate ideas and designed solutions and processes A+

Select and use appropriate technologies skilfully and safely to produce high - quality designed solutions suitable for the intended purpose A+

ASSESSMENTS TYPES

Assessment as Learning:

Involves students in the learning process where they monitor their own progress, ask questions and practise skills.

Assessment for Learning:

Occurs when teachers provide feedback to students about their learning and suggest how to improve. This can include comments in conversation and written feedback.

Assessment of Learning:

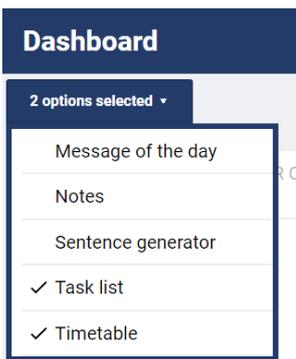
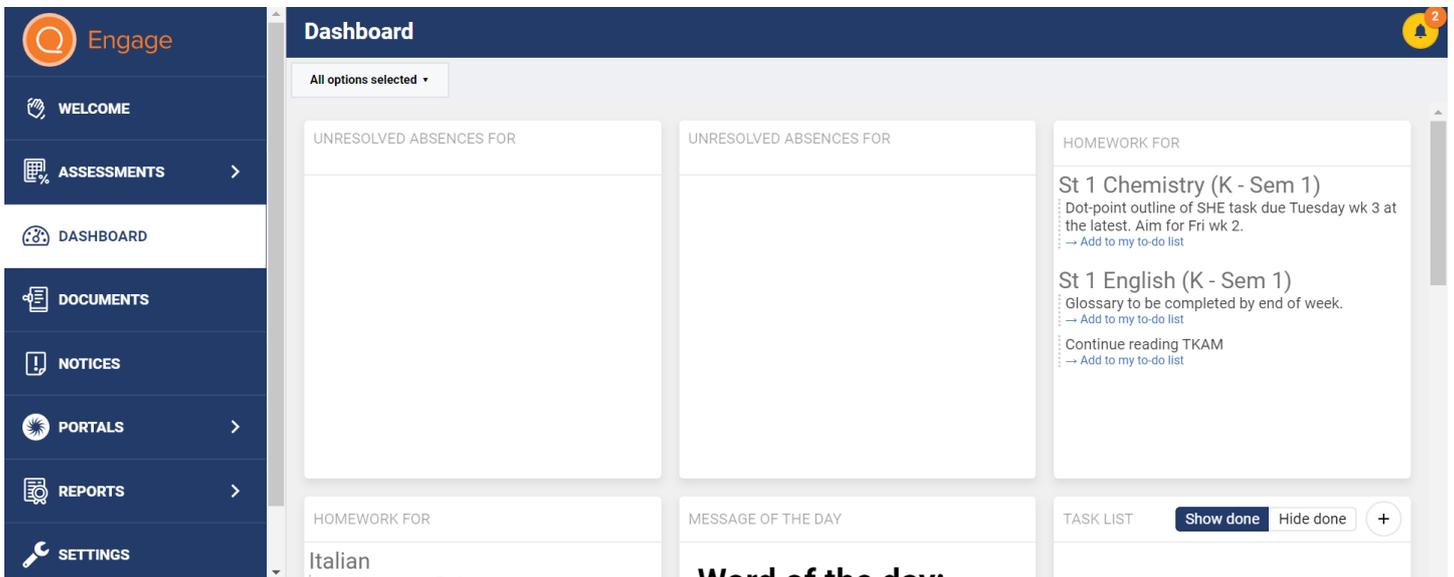
Occurs when teachers use evidence of student learning to assess their submitted work against the Achievement Standards (Years 7-10) or performance Standards (Years 11 and 12).

Courses

Through Courses families can view course overviews, learning intentions for lessons, relevant resources and homework for each subject.

Dashboard

The *Dashboard* provides an overview of many important summary components of being a student. Information such as dates of unresolved absences, homework and timetable overview can be seen. Information can be made visible by selecting the arrow next to NO OPTIONS SELECTED. Simply tick the items you wish to see- we recommend homework, unresolved absences and timetable at the least.



Homework

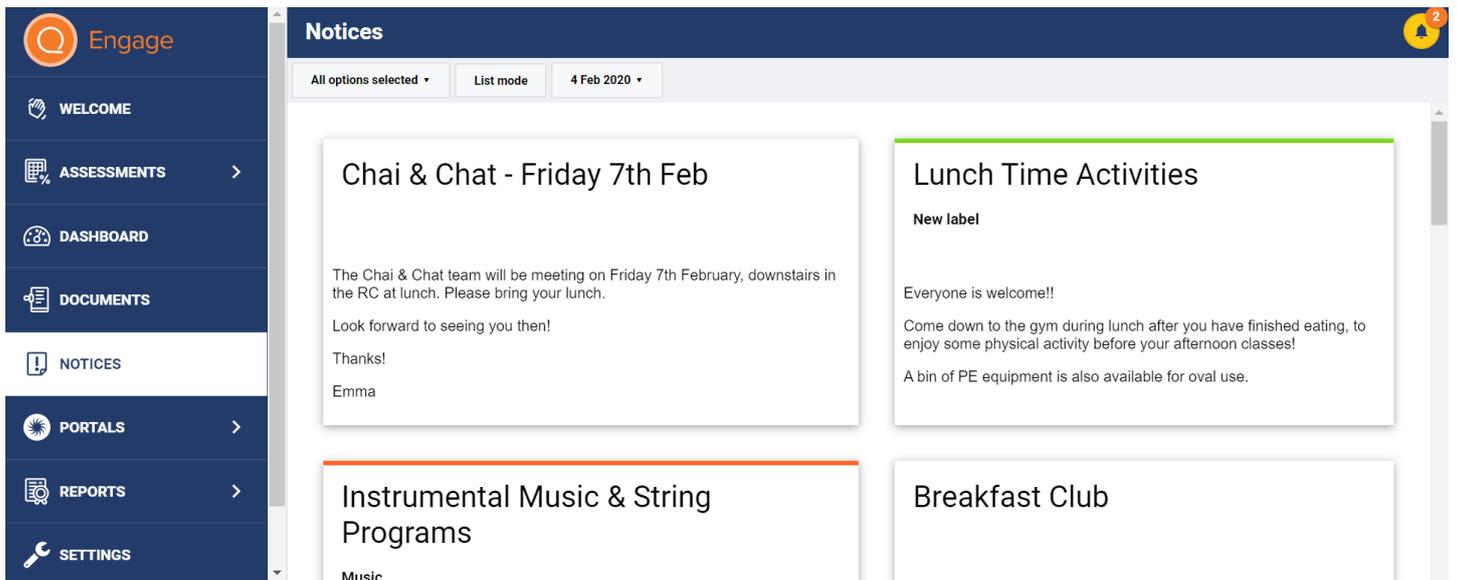
Homework will be visible through the *Dashboard* or in the lesson information in each course. Homework will vary depending on the year level, subject and stage of learning in a unit. Some homework will be listed every lesson, however at times it will be expected that students work on revision or ongoing tasks and assessments.

Documents

Important school documents can be found in the *Documents* section.

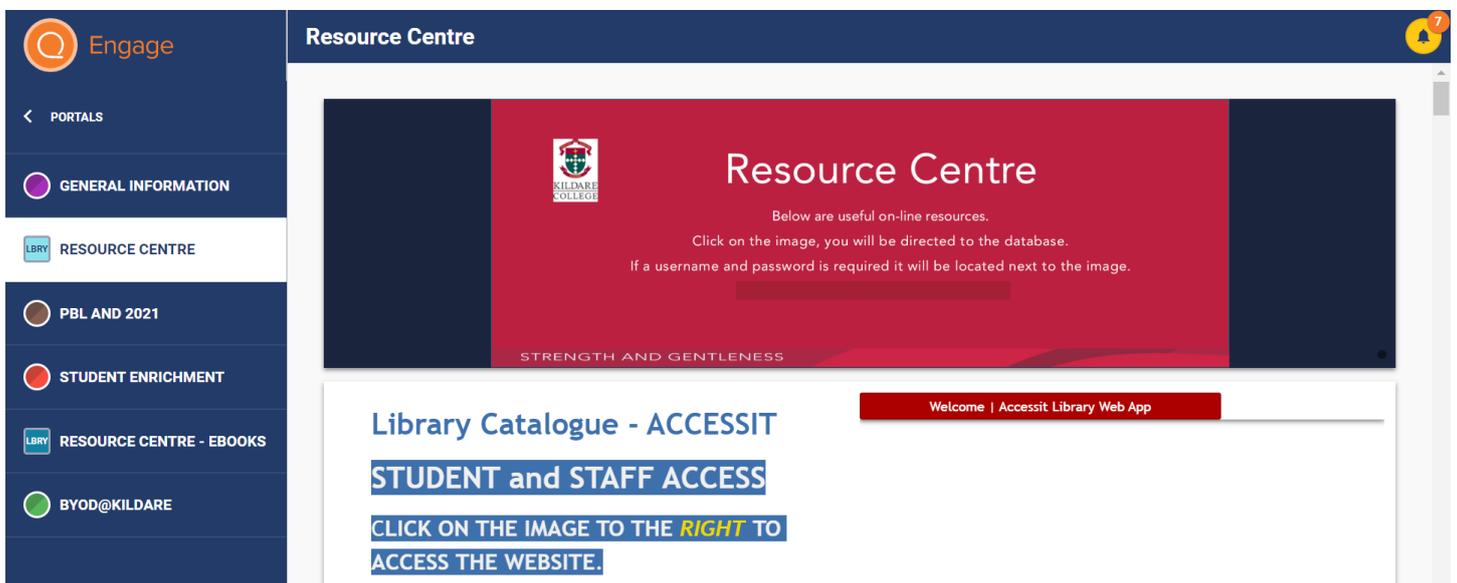
Notices

School notices are displayed through the *Notices* tab. Kildare uses the SEQTA Notices feature to communicate information to students. Important information is also communicated through the Newsletter, SMS, email and mail.



Portals

Several portal pages can be created to communicate useful information for areas including the Resource Centre and Student Enrichment.



Reports

Academic and Instrumental Reports can be viewed on SEQTA. It is strongly recommended that families download and save a copy of all school reports for future reference, as access to SEQTA will be removed after students finish their education at Kildare.

Settings

The *Settings* page allows families to reset their password, turn off the default noises made when moving through the site and change their menu background.

Timetables

The *Timetable* page allows families to view the individual timetable of students.

Logging Out

Log out of SEQTA Engage securely by choosing the *Exit* button in the bottom left corner of the screen.

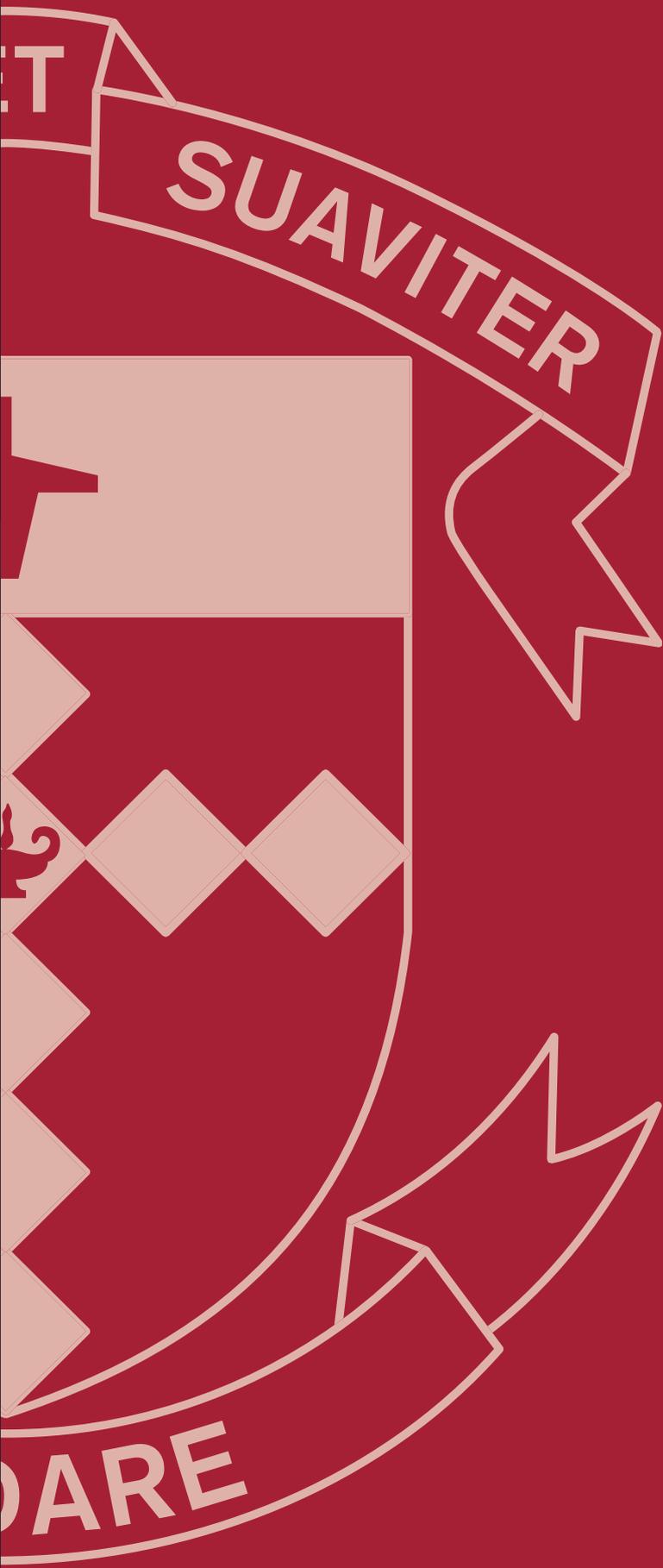
You do not have to log out from the app.



Troubleshooting

Your SEQTA Engage username should be the email address that you have provided to the college. If you have forgotten your password, you may request a new password through the 'Forgot your password?' function on the Login screen of SEQTA Engage.

If you would like to change your password, you can do this on the Settings page once you have logged in. If you have any other queries, please don't hesitate to contact the College on 8369 9999.



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