CONFIDENTIAL TO THE PRINCIPAL
APPLICANT DECLARATION FORM FOR SCHOOL EMPLOYEES

NAME:

ADDRESS:

EMAIL:

TELEPHONE: **MOBILE:**

Teachers Registration No.   } *(Please enclose photocopy of current teachers registration certificate if applicable)*

POSITION FOR WHICH APPLICATION IS MADE:

*Please respond to each of the questions below, and add your signature. **If you opt for a discussion with the Principal/Principal's delegate rather than answering one or more of the questions. YOU MUST SUBMIT YOUR APPLICATION ONE WEEK BEFORE THE CLOSING DATE.***

1. Have you ever been charged with a criminal offence?   Yes ☐   No ☐
   If yes, please provide details:

2. Have you ever received a written warning or been dismissed or resigned following allegations of improper or unprofessional conduct or unsatisfactory work performance?
   If yes, please provide details: Yes ☐   No ☐

3. Our process includes asking referees whether there are any child protection concerns in your regard.
   Do you foresee any problem arising from this process?
   If yes, please provide details: Yes ☐   No ☐

Evidence of a criminal history, that may be unrelated to any risk of harm to children, will not automatically preclude a person from being or remaining employed.

The requirement for full and honest disclosure during the screening process shall be a condition of initial and ongoing engagement. In signing this form you declare that, if you are successful in your application, you will notify the Principal should there be a significant change in your circumstances that relates to the screening process; for example, criminal offence charges and convictions, restraining orders, injunctions, intervention orders, disciplinary proceedings and investigations.

Signed: **Date:**

OR

I have opted not to answer one or more of the above questions and ask that a meeting be arranged between myself and the Principal/Principal's delegate.

Signed: **Date:**

OFFICE USE:

Principal's signature: Date:

Referred on: Date: